



GIMPA SCHOOL OF PUBLIC SERVICE AND GOVERNANCE (GSPSG)

CERTIFICATE IN LAW AND GOVERNANCE

INTRODUCTION

Legal knowledge is indispensable for everyone in our daily lives. A good sense in law can greatly promote the quality of decisions made for business or personal issues. The Certificate Programme in Law and Government provides participants with a significant educational experience in the field of public law. Through personalized and rigorous training, participants develop an understanding of the legal structure, function, and operations of national, state, and local governments. The programme provides participants with knowledge and skills about how to make, modify and influence public law and policy. This programme meets the needs of people who want to grasp comprehensive, essential legal knowledge in a relatively short period of time. The programme emphasises critical thinking, research, analytical and judgment skills, as well as developing the capacity to work in a self-directed way, thereby enhancing your ability to study for further studies and deal with real-world legal and policy challenges.

OBJECTIVES

Upon completion of the programme, Participants should be able to:

- a) Describe the key concepts and comprehensive knowledge of laws in Ghana;
- b) Explain how different laws can be associated with the needs of human in their everyday lives;
- c) Evaluate the functions of laws in protecting the rights of human in the society;

- d) Analyse the trends of legal regulation development in the future; and
- e) Give recommendations to improve the existing laws according to the needs of the society
- f) Develop an understanding of the impact of legal issues on diverse fields, institutions, and segments of society.
- g) Build a grounding in the rhetoric of legal discourse and legal issues, such as court structures, jurisdiction, litigation processes, privacy rights, contracts, criminal law, and intellectual property
- h) Demonstrate a strong knowledge and understanding of the foundations of law, legal systems and legal institution.
- i) Demonstrate a strong knowledge and understanding of the Ghanaian legal system, including the executive, legislative, judicial and federal systems
- j) Incorporate social, policy, comparative or interdisciplinary approaches into legal analysis
- k) Demonstrate key skills in legal research, legal writing, citation and answering legal problems
- l) Read, review and analyse legal cases, texts and statutes.

COURSE CONTENT

- Arms of government
- Governance issues
- Policy development and formulations
- Citizenship, public participation and democracy
- Ghana Legal System
- Types of law (including national, international, public, private)
- Legal systems (including common law, civil law, international and indigenous law)
- Legal institutions (including parliament, courts, tribunals, international organizations, etc.)
- Introduction to law and Legal interpretation
- Law of Tort
- Criminal Law
- Contract Law
- Wills, Probate & Succession
- Family Law

- Tenancy and Land Law
- Governance issue
- Social dimensions of justice
- Introduction to paralegal studies
- Constitutional law

Integrated throughout the course is a discussion of legal pluralism, and law and society. A strong emphasis is also placed on assisting Participants to develop skills in legal research, citation, problem-solving and legal writing.

TARGET GROUP

- Those who would like to learn essential legal knowledge for work or interest;
- Those who would like to have a foundation for taking a law degree
- Paralegals and legal administrators in law firms who wish to develop into a file-handling role
- Legal secretaries in law firms who wish to build on their legal secretarial experience for subject knowledge
- Those working outside the legal profession in organizations dealing with employment or contractual matters, debt recovery, mortgage lending, personal injury, or insurance
- General law office assistants
- Legal research assistants
- Front office managers of legal firms

PROGRAMME FEATURES

- A foundation programme to provide comprehensive legal knowledge;
- Many practical cases integrated with legal concepts to enrich participants learning interest and experience;
- Taught by experienced governance experts and lawyers;
- Suitable for those with little or no prior knowledge in law.

COURSE FEES

GH¢ 2,400.00. This will include lunch, course materials and a certificate.

DURATION

Session: Weekends fifteen (15) Saturdays only.

Weekdays fifteen (15) days.

VENUE: GIMPA

Note: Course may be reschedule if enrolment does not meet minimum of 12 Participants

For further information relating to the programmes, please contact

GIMPA School of Public Service and Governance, P.O. Box 50, Achimota-Accra, Ghana

Programme Advisors on 0242051667/0501432846

Email: gpentem@gimpa.edu.gh/anmensah@gimpa.edu.gh

Note: Application forms for programmes can be obtained from the GIMPA Cash Office on weekdays from 8:30am to 4:30pm. They can also be downloaded from the GIMPA website at

www.gimpa.edu.gh.

The cost of application form is GH¢ 100.00.